

William H. Carr  
Junior High School 194Q  
*Learning Today ~ Leading Tomorrow*  
154-60 17<sup>th</sup> Avenue  
Whitestone, NY 11357  
Phone: (718) 746-0818  
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Jennifer Miller, Principal



**Assistant Principals**

Sharline Bryan  
Maureen Robins  
Joyce Yuen-Toy

**School Leadership Team Meeting**  
**Tuesday, October 16, 2018**  
**Meeting Minutes**

**SLT Memembers in Attendance:**

Ms. Susan Olsen, Teacher  
Ms. Jennifer Schilling, Teacher  
Ms. Elizabeth Yarmy, Teacher  
Ms. Christine Nhieu, PTA President  
Mr. Thomas Koe, Parent  
Ms. Juili Wei, Parent  
Ms. Vicki Poulos, Parent

**Absent:**

Mr. John Fazakas, UFT Rep, SLT Chair  
Ms. Jennifer Miller, Principal  
Ms. Helen Christakos, Parent

**Observer:**

Ms. Ann Lippert, Parent Coordinator

Review and approval of minutes from 9/25/18 meeting.

**Principal's Report:**

- CEP- Worked on rewriting Goal 5e:

By 2019, JHS 194 staff will partner with the PTA to create a culture of achievement by sharing Next Generation Standards, grade level curricula, and tools and strategies for use at home through the use of various social media, PupilPath, PTA website and Parent Conferences to result in an increase of parents/guardians agreeing or strongly agreeing that school staff regularly communicate with them about how they can help their child learn to 90% on the NYC School Survey.

- All SLT members should have received an invite to the I Plan portal. Once you accept, you will be able to download CEP.
- QR will take place November 1 & 2. Ms. Miller will need 8-10 parents to meet with reviewers. The parents should represent each student constituency.
- School Vision: Every Child, Whole Child, Every day. Working on school brand.

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### **Parent's Report:**

- Ms. Nhieu would like to encourage deans and administration to send her any important grade information she can post on PTA website. She is working to make the website a one stop information gallery for parents. A link for the economic survey and other important sources will be added.
- Safety Issue: A female student was hurt outside at recess, parents wanted to know what had happened and what protocol is for students at recess. Supervision?
  - Male student was playing football, female student was playing tag. They ran into each other. Boy was much bigger than girl so she bounced off and fell to ground.
  - Ms. Miller went to 4 lunch periods this year to lower the number of students at lunch/recess.
  - 6 school aides are down in the cafeteria and go outside with students along with a dean or AP. All adults are strategically placed.
  - Students are continually being told to be aware of their surroundings.
  - There are designated play areas, however, students do not always adhere to the areas ie. playing tag.
  - All adults have radios and personal cell phones to use in an emergency
- Textbooks: Parents are concerned that they have not received math textbooks. Ms. Miller is sending an email out today addressing this concern.

### **UFT Report:**

Remuneration logs

Meeting adjourned

Respectfully Submitted,

Elizabeth Yarmy